

Local Plan Review Competency Criteria
Work Group of the
Fire Prevention and Building Safety Commission

October 9, 2014
South Government Building
Conference Room 6
Indianapolis, Indiana

The meeting of the Local Plan Review Competency Criteria Work Group of the Fire Prevention and Building Safety Commission was called to order by Matt Mitchell, Chairman, at 10:03 a.m.

Work Group members in attendance were as follows:

Craig Von Deylen
Bobby LaRue
Ben Miller
Mark Sinsko
Mike Arany
Doug Elmore
Matt Mitchell, Chairman
John Hawkins, Commission Chairman
Pam Walters, Council

Work Group members not in attendance were as follows:

Ron Ritchey

2. Minutes

Chairman Mitchell called for approval or correction to the minutes for the August 14, 2014, meeting. Doug Elmore moved to approve, with the second by Mike Arany. It was voted upon and carried.

3. Proposals

Before discussion of the proposal began, Chairman Hawkins distributed a handout concerning the Administration's position on the interpretation of the statute to members of the group. A copy of the handout is included at the end of these minutes. Mr. Hawkins went over the points listed in "Summary Parameters" of the handout, which included: 1. the January 6, 2015, date by which the objective criteria must be presented to the Commission for study and adoption, 2. meetings of the work group to be open to the public, 3. local government plan review units, when performing in accordance with the adopted criteria, issuing a CDR, 4. the objective criteria containing tiered qualifications for jurisdictions, 5. a submitter choosing either a local or state plan review, with neither having sole authority, and 6. opposition to duplicate reviews and fees.

4. Discussion of submission

A call for submissions of proposals had been made at the August 14th meeting, and Mr. Bobby LaRue had submitted proposed changes to Rule 7 in the General Administrative Rules for consideration.

Mr. LaRue, Bloomington Building Department, introduced his proposal. His submission was broken down into five sections. Section A dealt with obtaining a CDR, Section B described the proposed tiers of the local unit, Section C listed local unit qualifications, Section D discussed the audits of local reviews to be done by the State, and Section E concerned fees. A copy of his submission is included at the end of these minutes. Each section was discussed in turn, and the Work Group made suggestions for changes. Mr. LaRue was to make the suggested changes to his document, and submit it for further discussion at the November meeting. Also discussed was the ability to change Rule 7, how to handle third party qualifications, who would oversee the Memorandum of Understanding between the Agency and the local units, and if Tier IV was needed.

5. Adjournment

Chairman Mitchell noted the revised submission from Mr. LaRue may be ready for discussion and approval at the November meeting. This would be November 13, 2014, 10:00 a.m. to 2:00 p.m., in the South Government Building. A motion to adjourn the meeting was made by Mark Sinsko and seconded by Doug Elmore. It was voted upon and carried, with the meeting adjourned at 1:02p.m.

Matt Mitchell, Chairman